

LEICESTER WATER SUPPLY DISTRICT
P.O. BOX 86 - 124 PINE STREET
LEICESTER, MA 01524

BY - LAWS

ADOPTED MARCH 27, 1956
AMENDMENT NOVEMBER 26, 1990
AMENDMENT MARCH 29, 1994
AMENDMENT APRIL 29, 1997
AMENDMENT JUNE 21, 2006
AMENDMENT MAY 19, 2014
AMENDMENT APRIL 28, 2015

ARTICLE 1
MEETINGS

- SECTION 1. The Annual District Meeting shall be held on the first Tuesday in June.
- SECTION 2. Special Meetings of the District may be called by a Majority of the Board of Water Commissioners or on a petition signed by either 100 or 20% of the registered voters of Leicester living within the District boundaries, according to the Massachusetts General Laws, Chapter 41, Section 119 as amended.
- SECTION 3. Warrants for all District Meetings shall be directed to the District Clerk, who shall forthwith give notice of such meetings by posting copies of the warrant in three, or more public places in said District seven days, at least, before said meeting.
- SECTION 4. Ten, or more, voters shall constitute a quorum for action under any warrant; provided, that a number less than a quorum may vote an adjournment.

ARTICLE 2
PROCEDURES

- SECTION 1. The Moderator shall exercise all the powers and duties of moderators in the towns, and shall conduct the meetings in a manner consistent with the practice in the town which comprises the District.
- SECTION 2. If the Moderator, or the Meeting by vote, so orders, only legal voters shall be admitted to a defined portion of the place of meeting, and a check list shall be used in the enforcement of such orders. A legal voter shall be constituted as any person of legal voting age, registered as a voter with the town of Leicester and permanently residing within the legal bounds of the District

SECTION 3. The rules of parliamentary practice shall govern the meeting in all cases to which they are applicable, and in which they are not inconsistent with the General Laws and these By - Laws.

SECTION 4. Candidates for Offices must notify the Clerk of the District in writing 3 days (72 hrs) prior to the meeting date, before seeking an office for the Leicester Water Supply District or if the Clerks office is vacant, notice must be given to the Board of Water Commissioners.

ARTICLE 3 OFFICERS

SECTION 1. The Officers of the District shall be elected (by ballot) at the Annual Meeting. They shall include a Board of three Water Commissioners, one elected each year for a term of three years. The Treasurer; Assistant Treasurer; Clerk; Moderator and Auditor shall each be appointed by the Board of Water Commissioners for a term not to exceed three years.

SECTION 2. Any vacancy occurring in a District Office from any cause may be filled for the remainder of the unexpired term by said District at any legal meeting called for the purpose.

ARTICLE 4 DUTIES OF OFFICERS

SECTION 1. The Moderator shall preside at all meetings and conduct them in accordance with the procedure set forth in Article 2. In the absence of the appointed Moderator a substitute shall be elected by the meeting and shall preside only for that meeting.

SECTION 2. The Clerk shall keep a correct account of all proceedings of all District meetings in a book or books provided for that purpose.

SECTION 3. The Treasurer and Assistant Treasurer shall receive and take charge of all moneys and funds due this Water District, directly, or through Collectors appointed with the approval of the Water Commissioners, and shall deposit said moneys or funds in one or more Banks or Trust Companies within the Commonwealth, and shall pay out same only on Warrants signed by a majority of the Board of Water Commissioners.

SECTION 4. The Auditor shall, at least once each year, verify the books and other records of the Treasurer.

SECTION 5. The Board of Water Commissioners shall have the General direction of the affairs of this Water District in reference to construction, maintenance and operations of the Water District. They may appoint and hire such assistants and help as they deem best for the best interest of the District. They shall pass on all bills and draw warrants on the Treasurer for all bills they approve for payment. The Water Commissioners shall make such Rules and Regulations as may be necessary for the operation of the District

ARTICLE 5
COMPENSATION OF OFFICERS

SECTION 1. The Officers shall receive such salary or compensation as the District may Vote.

ARTICLE 6
ANNUAL REPORTS

SECTION 1. The Annual Reports of the Officers of the District shall be made available to each Water taker within the District upon request.

SECTION 2. The Annual Report shall include a report of the Water Commissioners and a financial report of the Treasurer setting forth schedules of receipts and expenditures.

ARTICLE 7
AMENDMENTS

SECTION 1. These By - laws may be altered or amended by a vote of two-thirds of those present and qualified to vote, at any meeting of this Water District, Provided the Article be acted upon has been inserted in the Warrant calling said meeting.

I certify that this is a true copy of the By - laws of the LEICESTER WATER SUPPLY DISTRICT, as amended by unanimous vote at a Annual District Meeting, April 28, 2015.

by: Nancy L. Almeida
District Clerk